

Receipt for Submission of BSc Coursework

To be completed by the STUDENT

Please use block capitals

Name:		CID No.
Year of Course:	Email:	
Title of submission:		
Deadline for submission: (Date and time)		
<i>I hereby declare that the attached submission is all my own work, that it has not previously been submitted for assessment, and that I have not knowingly allowed it to be copied by another student. I understand that plagiarism is the presentation of another person's thoughts or words as though they were my own and have clearly identified and referenced any such sources. I also understand that suspected plagiarism will be dealt with under the College's Procedure for Dealing with Examinations Offences and may result in a penalty being taken against any student found guilty of plagiarism.</i>		
Signed:		Date:

Penalties for late submission:

- 5% will be deducted from the awarded mark for assessed work for each day late up to 14 days after the deadline.
- No mark will be awarded for work submitted after fourteen days.

Note: Coursework examiners are entitled to reject any coursework that does not have a signed copy of this form attached.

To be completed by the receiving member of staff

Please use block capitals

Students name:	
<i>I confirm that this assignment was submitted at</i> <i>On</i>	
(Time)	(Date)
Signed:	
Print name:	
Office location:	

This form is self-duplicating. The top copy of this form is in two parts the upper section should remain with the assignment the bottom section should be completed, and given to the student as proof of submission. The second copy should remain in this book.